



Application for Membership

U.S. Schools

(Independent schools located within the United States)
 Membership Year January 1, 2012– June 30, 2013

School Information (*required)

Institution Name*

Street Mailing Address*

City, State/Province and Postal Code*

Main Phone Number

Institution URL/Web Site

Primary Contact – (decision-maker responsible for maintaining the organizational membership)

Primary Contact Name*

Title

Email Address

Phone

Fax

Membership Dues (Dues are based on the **Annual Budget** of your school.)

< \$1m	\$1-2m	\$2-3m	\$3-4m	\$4-5m	\$5-6m	\$6-7m	\$7-8m	\$8-9m	\$9-10m	\$10-15m	\$15m+
\$220	\$440	\$665	\$900	\$1115	\$1450	\$1775	\$2120	\$2450	\$2730	\$3000	\$3215

(Please circle one)

Payment

Please make check payable to National Business Officers Association and mail payment with this application to: NBOA Member Services, 900 19th Street, N.W., Suite 200, Washington, DC 20006, or complete the information below to pay your total dues by credit card and fax to 202.354.4944.

American Express MasterCard Visa

Card Number:

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Expiration Date:

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Security Code**:

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Signature

Date

Print Name

Title

**** Visa and MasterCard Users:** Look at the signature box on the back of your card. You should see either the 16-digit credit card number or just the last 4 digits followed by a 3-digit code. This 3-digit code is your Security Code.
American Express Users: Look for the 4-digit code printed on the front of your card just above and to the right of your credit card number. This 4-digit code is your Security Code.

School Information

Boys Girls Coed

Boarding Day Both

Annual Budget: _____

Grades _____
(lowest to highest)

Current Enrollment _____

School Personnel

Controller	Title	E-mail Address
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Accountant	Title	E-mail Address
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Head of School	Title	E-mail Address
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Admissions Director	Title	E-mail Address
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Director of Development	Title	E-mail Address
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Head of Facilities	Title	E-mail Address
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Information Technology Coordinator	Title	E-mail Address
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Other	Title	E-mail Address
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Other	Title	E-mail Address
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Other	Title	E-mail Address
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Other	Title	E-mail Address
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